



REGULATION SCHOOL-TUTORING SANTA Pudenziana

The Service

- Is designed by 'Association Sviluppo & Solidarietà ONLUS located in the premises of the Basilica of St. Pudenziana at the Interior Ministry.
- The voluntary administrators, educators, security staff, care of premises and facilities are organized by the Sviluppo & Solidarietà ONLUS.
- The Parent or legal trustee joins the service as a user of the same.
- **The service will be activated to achieve a minimum of 10 registrations for the school-tutoring and a minimum of 4 entries for extra activities except individual activities.**

Time and Hours

- Is built on five days per week from Monday to Friday.
- The entry time is from 14:30, the exit time is at 18:00 until 18:30 maximum.
- **In case of delay, if the student is not allowed to leave unaccompanied the premises of Basilica, it will have to apply a sanction of € 20 per student to cover the extraordinary cost of the operators that will have to await the arrival of the legal trustee.**
- The students should be dressed appropriately, with a backpack or bag with the possible material for special needs, or medication clearly marked on the registration form and agreed with the managers of the center.

Security and responsibility

- The activities will take place in designated areas demarcated and monitored, the entrance areas will be allowed to authorized personnel only.
- The number and the preparation of educators is to guarantee the best security for students, however, covered by an insurance policy against accidents (about 1 educator every 15 boys).
- When exiting the premises, students will be entrusted only to the Parent who has filled in the registration form or other person previously reported on the form, if provided with an identification document or known by the staff on duty, unless explicitly authorization indicated on the registration form.
- **For any special care and attention required to the students, it must be reported in the registration form and agreed with the staff of the center.**

Educational activity

- The activities will follow the assistance program in the investigation of the tasks assigned to each student.
- In addition the extra activities can be chosen.
- **We are not responsible for loss or damage of personal belongings of students.**
- **The language and behavior of students must be appropriate to the place, therefore, not allowed swearing, nor slander and any violent action. - Parents, by signing this Regulation, undertake to inform the students about the rules that will have to respect in the school - tutoring and related activities.**

Contributions

- **The minimum bid for the 10 children is € 3.00 per hour, total € 240 monthly payment. The cost will tend to decrease depending on the members.**
- The contributions to be paid by bank transfer, in advance as a service offering.
- The signing of the registration form determines the obligation for paying the fees for the entire month.
- The failure to observe even only one of the items mentioned above involves measures such as official reprimand to expulsion from school - tutoring without refund of contributions.
- The registration form, duly completed in all its parts can be scanned and sent to the email info@sviluppoesolidarieta.org or handed in duplicate and signed to a head of the Association.
- Registrations must be renewed no later than the 20th of each month of the following month.
- **FOR BANK DATA:**
Sviluppo e Solidarietà, IBAN: IT60 L033 5901 6001 0000 0140 431
REASON TRANSFER: Offerta servizio doposcuola